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September 16, 2013

Via Electronic Mail

David A. Hallman
Nassau County Attorney
96135 Nassau Place, Suite 6
Yulee, Florida 32097

Re: Code Abatement Assessment Program Proposal

Dear David:

This correspondence is written to present a scope of services for Nabors, Giblin & Nickerson, P.A. ("NG&N") to provide professional services and specialized assistance to Nassau County (the "County") and its staff with the creation and implementation of a code abatement assessment program.

Upon receiving notice to proceed, we will work under the detailed critical events calendar and schedule for project deliverables that has been tailored to the County's needs as provided by County staff.

- Task 1: Legal Guidance.** Advise the County as-needed on legal and procedural issues concerning the code abatement assessment program, including special benefit, fair apportionment, and all necessary procedures.
- Task 2: Draft or Revise the Home Rule Assessment Ordinance.** Draft an assessment ordinance, which provides the County with the flexibility to impose and collect any code abatement assessments using the tax bill collection method.
- Task 3: Draft Implementing Resolutions.** Draft all implementing resolutions that conform to the assessment ordinance to impose the code abatement assessment to implement the County's policy decisions and proposed methodology.

Task 4: Assist with Adoption Process. Advise and assist with fulfilling the legal requirements for the adoption of the assessments including: (a) the development of the first class notice and its distribution, (b) publication of the public hearing, and (c) attendance at the public hearing.

For the legal services to be provided by Nabors, Giblin & Nickerson, the County will be billed a lump sum fee of \$19,500.00. The fees will be due and payable in four (4) equal payments as follows:

<u>Payment</u>	<u>Schedule</u>
25% of lump sum fee	November 2013
25% of lump sum fee	January 2014
25% of lump sum fee	March 2014
25% of lump sum fee	May 2014

The lump sum fee includes reimbursement for all actual costs incurred, including by way of example and not limitation, photocopies, long distance telephone charges, and overnight delivery services.

This proposed lump sum fee includes three (3) on-site visits to the County by NG&N staff. Additional meetings may be arranged at our standard hourly rates shown below. Expenses related to additional meetings will be billed in conformance with section 112.061, Florida Statutes. In lieu of on-site visits, we are available to participate in telephone conferences to discuss project status, assessment issues, and procedural concerns.

Partners	\$250
Associates	\$225
Law Clerks	\$75

NG&N will work with the County in performing its scope of services.

The professional fees required to assist the County in implementing the contemplated assessment program does not include litigation defense services. However, we do all of our work with an eye on potential legal challenges in an attempt to maximize both the efficiency and the effectiveness of any defense. In the event there is a challenge, we would be available, on an hourly basis, to assist the County in its defense.

Upon review and satisfactory determination, please execute this correspondence by signing below to indicate acceptance of the attached proposal and to serve as proper Notice to Proceed. If you have any questions, please do not hesitate to contact me.

David A. Hallman
September 16, 2013
Page 3

We look forward to working with Nassau County on this very important project. If you or any other County officials have any questions, please feel free to contact me.

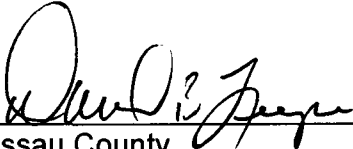
Sincerely,

Heather J. Encinosa

Heather J. Encinosa

HJE/sib

AGREED TO AND ACCEPTED BY:



Nassau County

11-20-13
Date